

Kenneth Anderson Nature Society.

By-laws as amended up to 18th May 2013.

1. Name of the society: :Kenneth Anderson Nature Society.
2. Registered Office :Mohan & Chandrasekhar, Chartered Accountants,
No.303, SIPCOT Staff Housing Colony
Near State Bank of India, Mookandapalli Branch
Hosur, Tamil Nadu – 635 126
3. Date of Formation: :14th September 2008
4. JURISDICTION : Sub registration district – Hosur,
5. Registration district : Krishnagiri
6. Business Hours: :Between 10:00AM and 4:30 PM on all days except
Saturdays and Sundays.
7. Objectives of the Society :-
 - a. To promote awareness and appreciation of Nature in all its forms and manifestations.
 - b. To undertake and to aid the conservation of Nature.
 - c. To actively encourage and undertake scientific study and documentation of nature and its life forms.
 - d. To conduct Nature camps, outings, walks etc for the members and the general public, in the interest of education, observation and first hand experience of nature.
 - e. To aid and undertake community development of forest dwelling communities.
 - f. To co-operate with other bodies, individuals, including the Government agencies and Non governmental agencies in promoting the objectives of the society.
 - g. To raise funds by way of subscriptions, donations, contributions, grant-in-aid, etc from members, public, government etc to finance the objectives described above.
 - h. To do such other things permitted by law, as may be considered to be incident or conducive to the attainment of the aforementioned objectives.
 - i. To purchase, build or otherwise acquire property, both fixed and movable

in nature, to improve, develop or dispose of the same, for the use of the society.

Definitions:

- a. "Nature" means all forms of life, animate and inanimate; life supporting systems on the earth such as water bodies, air, geological manifestations commonly known as habitats, eco systems etc.
- b. The 'Society' means Kenneth Anderson Nature Society.
- c. "Month" means the calendar month
- d. "Year" means the financial year ie.1st April to 31st March
- e. "Committee" means the Managing Committee constituted in accordance with the memorandum of Association.
- f. "To aid" means to make available resources that may be monetary or non monetary in the nature.

Principles:

1. The readers of the books of the late Kenneth Anderson-hunter, author and naturalist, have been inspired by his writings to take up conservation of nature in view of the alarming decline being experienced all around.
2. A gathering of fans of Kenneth Anderson at Aiyur on 22nd June 2008, expressed the need for an organisation to carry out scientific study and promote conservation of Nature in general and more particularly in the Melagiri hills of Eastern Ghats in the districts of Krishnagiri and Dharmapuri, in Tamilnadu.
3. As a result of the deliberations mentioned under the preceding two points, **'Kenneth Anderson Nature Society'** is now being formed with the aforementioned Aims and Objectives.
4. The society shall be an independent, non-commercial, non-profit making, non religious and non-political autonomous body.
5. There shall be no monetary benefits to any members of this society from the pursuit of the above objectives.
6. Irrevocable clause : The society formed shall be an irrevocable one.
7. The Benefits of the Society are open to all, irrespective of caste, creed, colour, sex, religion, etc. The activities of the society shall be carried out only in India.

BY-LAWS:

1. Classes of Membership, Membership fees and Annual Subscription and other charges.
 - a. The primary Class of membership shall be Ordinary Membership.
 - b. Other than the Class of "Ordinary Membership", the Managing Committee may at its discretion create new Classes of Membership or extinguish existing Classes of Membership.
 - c. The Managing Committee shall fix the Entrance fees and annual subscription charges from time to time.
 - d. Entrance fees and annual subscription are non refundable and non transferable.
 - e. All dues that are annual in nature are payable in advance are to be paid in full by the 30th of April. Annual subscription shall always be collected for the full financial year, regardless of the date of joining.
 - f. Any advance subscription collected shall be adjusted at the prevailing subscription rates for the concerned year.
 - g. Defaulting members as on 1st of May of every financial year, shall be removed from the Members rolls of the Society.

2. Obligations and privileges of Members.
 - a. General rights and privileges:
 - i. All members are entitled to participate in the General Body meetings of the Association
 - ii. All members are entitled to enjoy all the facilities provided by the Association subject to payment of any applicable charges and availability.
 - iii. All members are entitled to propose any resolution before the General Body subject to prevalent rules in force.

 - b. Obligations:
 1. Every member is obliged to clear all dues to the Association within the prescribed period.
 2. Every member shall be obliged to abide by the rules of the association.

3. Every member shall be obliged to abide by the decisions of the Managing Committee in such matters that it is so empowered to decide.
 4. Voting rights:
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 1. Only ordinary members are eligible to vote on issues concerning the constitution and by-laws governing the Society.
 2. Valid votes are those cast by the member in person, by proxy or by post as per laid down procedures.
4. Expulsion, resignation and cessation of Membership:
 - a. Cessation of Membership:
 - i. In the case of defaults, resignations, death, conviction by a court of law , unsound mind, moral turpitude and indulgences bringing disrepute to the Association .
 - b. Resignation:
 - i. Any member may submit his resignation to the Managing Committee after clearing all dues to the Association.
 - c. Expulsion:
 - i. Any member may be expelled by a resolution at an AGM or EGM
 - ii. A minimum of 3/4th of votes of the members present and eligible to vote at the meeting is required for the expulsion of the member.
5. Managing Committee:
 - a. The Managing Committee shall be constituted and empowered by the General Body at the General Meeting to carry out the general administration, day to day business, and pursuit of the objectives of the Association.
 - b. The tenure of the Managing Committee shall be two years.

- c. The Managing Committee shall consist of a
 - i. President
 - ii. Vice-President
 - iii. Secretary
 - iv. Treasurer
 - v. Director Projects
 - vi. Director Awareness and Publicity
 - and,
 - vii. Not less than three and not more than five committee members
 - d. Any ordinary member not in default to the Society shall be eligible for nomination to the Managing Committee, provided that:
 - 1. Only a member who has served at least two (2) years on the Managing Committee, shall be eligible for nomination to the post of President, Vice President, Secretary or Treasurer.
 - 2. Only a member who has at least 2 years standing as a ordinary member is eligible for the nomination to the post of Director Projects, Director Awareness and Publicity or Committee member.
 - e. All Managing committee posts shall be honorary in nature and no honorarium shall be payable to any of the committee members.
 - f. Any managing Committee Member may be removed from office through a resolution passed in the AGM or an EGM called specifically for this purpose and the resolution shall be carried if 3/4 of the members present and eligible to vote are in favour of the resolution. All rules applicable to an AGM or EGM shall apply to such a meeting.
6. Responsibilities of Committee members.
- a. President: The President shall Preside over meetings and cast his vote in case of tie over any decision.
 - i. The President may also provide vision and direction to the activities of the society in order to realise the objectives of the society.

- ii. The President shall ensure that the decisions of the general body are implemented in letter and spirit.
- b. The Secretary is the authorized person for the day to day activities of the Society.
 - i. The Secretary shall maintain records of the association such as minutes of meetings, reports and other documents pertaining to the activities of the society
 - ii. The Secretary shall keep the members of the society informed about the activities and provide periodic updates on various projects being taken up by the society.
 - iii. Upon request from any member of the society, subject to his rights and privileges and the rules in force for the time being, the secretary shall make available records available for the inspection of the member or provide information within the prescribed time frame
 - iv. The secretary shall be responsible for communication of notices of official business of the society, general meetings etc in the appropriate format and under the prescribed method of delivery.
 - v. The Secretary shall be made available a annual budget to cover the secretarial expenses.
- c. The Vice President shall preside in the absence of the President. He shall also actively participate in the meetings of the committee and provide his views and opinions.
- d. The Treasurer:
 - i. The treasurer shall maintain, cause to be maintained or otherwise ensure that adequate records of all financial transaction of the Society as per accepted accounting practices as set forth in the principles of the society.
 - ii. The treasurer shall ensure that the members are served with the demand for payment of subscription and other dues if any and ensure that the members are issued an appropriate receipt for the same.
 - iii. The treasurer shall collect any fines, penalties in force and report any non payment to the Managing Committee for appropriate action.

- iv. The treasurer may be called upon by the Committee to prepare budgets, plan of funding or to generally act as a fund raising convener for the society.
 - v. The treasurer shall be made available a budget to cover any expenses associated with his duties.
 - vi. The treasurer shall provide all accounts clarifications necessary for auditing of the financial affairs of the Society by the Auditor appointed by the General Body.
- e. Director Projects:
- i. The Director Projects shall be responsible for implementation of the projects sanctioned by the managing committee or the general body.
 - ii. The Director Projects shall organise activities for the realisation of the Aims and Objectives of the Society.
 - iii. The Director of Projects may recommend or initiate projects subject to the rules prevailing at the time that he may deem necessary or beneficial in pursuit of the Aims and Objectives of the society.
 - iv. The projects may comprise of but or not restricted to activities such as camping, bird watching, nature walks, surveys, tree planting, developing and maintaining a library, conservation of natural resources such as water, soil, forests, betterment of environment such as pollution reduction, waste management, etc.
 - v. The Director of Projects shall be made available with a budget for his activities every year.
 - vi. Projects involving outlays in excess of discretionary powers of the Managing committee shall obtain the sanction of the General Body as per the rules being in force.
- f. Director Awareness and Publicity (DAP).
- i. The DAP shall be responsible for spreading public awareness of the issues concerning the environment and conservation as set out in the Aims and Objectives of the Society.
 - ii. The DAP shall be responsible for publicity of the projects of the society and shall issue interviews, press releases etc for the benefit of the general public.
 - iii. The DAP shall prepare and make presentations to mobilise

resources for the projects of the society

iv. The DAP shall be made available with a budget every year for his activities.

g. Committee Members:

i. The Committee members shall participate in the affairs of the Managing Committee by providing their views and opinions on various matters before the committee.

ii. The Committee Members may be entrusted with various tasks as deemed fit by the Presiding officer of the committee related to the affairs of the society.

iii. The Committee Members may be called upon to take up the responsibility of any of the other absent members of the Managing Committee.

iv. The Committee Members shall assist the various officers in the Managing Committee.

7. Powers of the Managing Committee.

1. The Managing Committee shall have the power to delegate responsibility to various sub-committees with or without a fixed tenure to carry out various tasks in pursuit of the objectives of the Association.

2. The Managing Committee shall have the power to nominate any member of the Association to head the sub-committee.

3. The Managing Committee shall have the power to invite people of repute into the Managing Committee to advise and carry out various businesses. The number of such invitees at any time shall not exceed three persons and the tenure of such invitees shall not exceed one year.

4. The Managing committee shall have the power to appoint officers, servants or other persons required for the functioning of the society on the basis of a monthly salary or other remuneration.

5. The Managing committee shall have the powers to spend or otherwise contract expenses during the year, whose sum shall not exceeding the limits of the budgets as

sanctioned by the general body at the Annual General Meeting.

6. The Managing committee shall have the powers to appoint bankers and open bank accounts for the functioning of the society.
 7. Operation of Bank Accounts. The Bank accounts shall be operated jointly by the President along with any one of the following two office bearers:
 - i. Secretary
 - ii. Treasurer
 8. The funds of the Society shall be invested in accordance with provisions of Section 11(5) read with Section 13(1)(d) of the Income Tax Act 1961.
 9. Any vacancy arising in the Managing Committee shall be filled by the Managing Committee itself for the remaining period.
8. Meetings of the Managing Committee.
- a. The Managing Committee shall meet at least three times in a year.
 - b. The interval between any two consecutive meeting shall not exceed 120 days.
 - c. The minimum quorum for a meeting of the Managing Committee shall be three members of the Managing Committee.
 - d. The Meeting shall be chaired by the President and in his absence by the Vice-President.
 - e. In the Absence of the President and the Vice-president, the Committee shall Co-opt a Chairman and all decisions taken at such a meeting will be ratified by the President.
 - f. Minutes of all meetings of the Managing Committee or Sub Committees shall be maintained by the Secretary or in his absence any committee member appointed for the purpose. All such minutes shall be approved by the members present and adopted before the end of the meeting.
 - g. Minutes and records of such meetings including sub-committee meetings shall be maintained and be available by prior appointment, to members of the Association at the office of the Association during the business hours.
 - h. Any Managing Committee Member who is absent for two consecutive meetings without intimation to the President or the Secretary shall cease

to be a member of the Committee. The vacancy so arising shall be filled by the Committee by co-opting a member.

9. Annual General Meeting:

- a. An Annual General Meeting shall be conducted once a year before the 30th of September.
- b. Twenty one days notice shall be given for the AGM with a statement of the business to be transacted, and the audited reports of the finances of the association.
- c. The quorum for the AGM shall be 1/3rd members.
- d. In case a quorum is not established on the appointed date, the meeting shall be adjourned to be held after one hour on the same day, time and place, and the quorum for such an adjourned AGM shall be 2 members.
- e. The business of the AGM shall be to receive Annual reports, accounts, audited reports, budgets, election of the new Managing Committee if due, appointment of the auditors, and other such business as circulated with the Notice.
- f. The AGM shall also consider motions concerning the constitution, bye laws and rules of the society or other resolutions concerning the activities of the society as proposed by the members. Such a motion shall be considered by the General body only after it has been seconded by a member present and eligible to vote.
- g. The AGM shall be chaired by the President and in his absence by the Vice-President. In the absence of both the President and the Vice-President, the General Body shall elect a Chairman for the meeting.

10. Extra-Ordinary General Meeting.

- a. EGM can be conducted either on the recommendation of the Managing Committee or by specific requisition from at least 25% of the Members.
- b. The EGM can be called to consider and transact changes in the Bye Laws, Change of the Managing Committee or for any specific reason.
- c. A minimum of 21 days notice along with a statement of business shall be issued for an EGM.
- d. The quorum for an EGM shall be 2/3rd members.
- e. In case a quorum is not established on the appointed date, the meeting shall be adjourned to be held after one hour on the same day, time and place, and the quorum for such an adjourned EGM shall be 2 members.

- f. An EGM shall be governed by all the other rules generally applicable to an AGM.

11. Members Meeting:

- a. Members can meet at any time, at any place, any number of times to consider and conduct any business under the aims and objects of the association.
- b. A quorum of at least 3 ordinary members shall be required for a Members Meeting.
- c. A Members Meeting cannot decide on matters concerning the constitution, the by-laws of the society or make any monetary commitment on behalf of the Society.
- d. A Chairman shall be elected from among the members collected at the meeting and the proceedings of such meetings shall be minuted and forwarded to the Secretary of the Society for the records of the society.
- e. The minutes shall be proposed by the Chairman of the meeting and seconded by a member present at the meeting.

12. Dissolution of the Society:

- a. The duration of the Society shall be indefinite. However the Society may be dissolved by a resolution passed at a Special General Meeting convened on the recommendation of the Managing Committee or on the requisition of 3/4th of its members. All rules application for AGM/EGM shall be applicable to such a meeting.
- b. The Dissolution shall be effective only if 75% of the members present and eligible to vote at the meeting are in support of the resolution.
- c. If after dissolution and providing for liabilities, any remaining amounts or assets shall be transferred to another Trust or Society having same or similar objects and duly registered u/s 12AA and recognized u/s 80G of the Income Tax Act 1961. Under no circumstances shall the assets be distributed or appropriated among the members of the Managing Committee or the Society.
- d. If upon dissolution, the Association is found to be insolvent, the liability of those who were members on the preceding day of the commencement of winding up shall not exceed one year's subscription.

13. General:

- a. All communications including notices shall deemed to have been

adequately served, if they have been sent to the registered address of the member by post, courier, or in person or to the registered email address of the member by email, or by posting in the Society's official members emailing group.

- b. Non-receipt of notice by any member shall not invalidate any proceedings including the AGM.
 - c. All members shall be issued an identity card with a photograph, as proof of membership.
 - d. All members of the Committee, officers, servants, trustees if any, of the Society shall be indemnified by the society against all actions, costs, charges and be secured harmless out of the assets and profits, charges, losses, damages and expenses which they shall or may incur or by reason of any act done concurred in or committed in or about the execution their duty in the discharge of their duties except such (if any) as they shall incur or sustain through or by their own willful default respectively and the amount for which such indemnity is provided shall immediately attach as a lien on the property of the Society and have priority over all other claim. Subject to as aforesaid the officers of the society or its employees shall be indemnified against any liability incurred by them in defending any proceedings whether civil or criminal in which judgment is given in his or their favour in which he is acquitted or discharged or in connection with any application of Societies Act in which relief is given by the court.
 - e. Meetings including Managing Committee meetings other than Annual General Meetings, Extra-Ordinary General meetings and Special General Meeting may be conducted over an electronic forum such as teleconference, internet conference etc when the members are unable to meet together in one place. The transcript of such meetings shall be duly printed, signed and forwarded individually by the participants to the Secretary of the Society, who shall minute the meeting, attaching the transcripts as evidence of the meeting.
 - f. All provisions of the Tamilnadu Societies Registration Act 1975 and the rules made there under will apply to the Association in matters not specifically provided for by these bye-laws and the rules shall be binding on the Association and its members.
14. Amendment Clause: Any amendment of the Society shall be carried out only with the prior approval of the Commissioner of Income Tax, Salem. Further,

no amendment shall be made that would to alter the basic character of the Society or will prove to be repugnant to the provisions of Sec.2(15),11,12,13,and 80G of the Income Tax Act.

15. Utilization Clause : The income and funds of the Society shall be solely utilized towards fulfillment of the objectives of the Society and shall not be utilized for payment to Members of the Managing Committee or members, by the way of profit, interest, dividend, salary etc.